Service Hours Guidelines for St. Petersburg Christian School

Given the vision of St. Petersburg Christian School, community service is an integral part of helping to accomplish our mission of equipping students to fulfill God's plan for their lives. Therefore, in order to graduate from SPCS, students are required to complete the following:

- All 8th graders are **REQUIRED** to complete 15 service hours as a graduation requirement.
    - **A MAXIMUM of 5 hours may be earned ON CAMPUS**
    - **A MINIMUM of 10 hours must be earned OFF CAMPUS**
- All service hours must be earned with a Non-Profit Organization
- **All service hours must be Pre-Approved**. Hours that are not pre-approved, will NOT be accepted. Please email Mr. Coscarart – coscarartp@stpetechristian.org - for pre-approval.
- Students should keep a copy of all paperwork submitted to the school office for their records.
- Students must perform service hours during **non-school hours** with the exception of approved on-campus or school sponsored activities.
- All activities must have the signature & contact information of the person who supervised the service hours. Parents and family members may not serve as a supervisor for service hours and therefore may not sign the Record of Service Hours form.
- Work completed for family members does NOT qualify for community service.
- Service hours earned toward graduation may be started the summer prior to the student's 8th grade year beginning June 1st.
    - **Summer hours** must be submitted by **the last Friday in August**
    - **First semester hours** must be submitted by **the last day of the first semester.**
    - **Second semester hours** must be submitted by **the last Friday in April.**
- Students who do NOT meet the graduation requirement will have their diploma & final records withheld until requirement is completed w/ documentation.
- **NJHS Members**
    - REQUIRED to complete an **additional 20 service hours**. Students may begin working on their NJHS hours as of August 1st. Students who do NOT meet this requirement will not receive the NJHS Cords and/or Medal at Graduation.
    - REQUIRED to complete a minimum of 8 hours with our SPCS NJHS Chapter through our sponsored activities.
- **Lighthouse Service Medal –** This award, given at the end of the year, is designated for students who earn 50 or more service hours.

**Updated May 2019